**Yuan Zu University Student Reward Guidelines**

Approved by the 2nd Student Affairs Steering Committee in the 1997 academic year on June 5, 1998

Amended and approved by the 1st Student Affairs Steering Committee in the 1999 academic year on December 27, 1999

Amended and approved by the 1st Student Affairs Steering Committee in the 2000 academic year on March 14, 2001

Amended and approved by the 1st Student Affairs Steering Committee in the 2001 academic year on December 31, 2001

Amended and approved by the 4th Student Affairs Steering Committee in the 2002 academic year on May 21, 2003

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Article 1 To recognize students’ excellent and outstanding achievements during their enrollment and encourage them to develop their potential, promote the Yun Ze student spirit, and contribute to the university academic atmosphere, Yun Ze University formulated these guidelines in accordance with Article 32 of the University Act promulgated by the Ministry of Education.

Article 2 The reward types are as follows:

1. General Reward
2. Yun Ze Gold and Silver Medals

Article 3 The reward categories are as follows: studies, academic performance, activities, service,

accomplishments, sports, versatility, and others.

Article 4 Students who demonstrated any of the following achievements are to be granted a General Reward:

1. Participated in extramural activities and promoted the university’s reputation.
2. Was elected as a department student leader, took responsibility for their duties, and accomplished certain achievements.
3. Participated in or hosted the activities recommended by school units.
4. Held club events more than 10 times within an academic year.
5. Served as a club leader for an academic year.
6. Served as school volunteer for an academic year.
7. Served as a member of a university committee for an academic year.
8. Participated in special events approved by school units.
9. Represented the university in interscholastic knowledge or skill competitions.
10. Participated in intramural and extramural activities, performed conscientiously, and earned achievements.
11. Participated in various intramural and extramural services and earned excellent grades.
12. Accomplished other achievements and can be regarded as a role model.

Article 5 Students who demonstrated the following achievements are to be recommended to apply for Yuan Ze Silver Medals:

1. Studies Silver Medal: Students who have excellent yearly academic performance and are recommended by the department to which they belong. A department (or a unit of an equivalent level) can only recommend one student in each class in each academic year.
2. Academic Silver Medal: Students who have received first/second/third place in intramural or extramural academic competitions. Undergraduate or graduate students who have their study or research results published or accepted for publication by reputable domestic or foreign journals (Category B journals). A paper can only be used once for this application.
3. Activity Silver Medal: Leaders of academic, music, recreation, sports, and sodality clubs that have been graded 80 and above, or students with outstanding performance in extramural activities.
4. Service Silver Medal: Autonomous, volunteer, or service leaders of clubs that have passed the yearly club evaluation or been graded 80 and above, or students with outstanding performance in intramural or extramural volunteering activities.
5. Accomplishment Silver Medal: Students who won first place in an intramural talent competition or first/second/third place in a reginal talent competition.
6. Sports Silver Medal: Students who meet the following requirements and are verified by the Office of Physical Education:
7. Participated in national sports competitions on behalf of the university and won fourth to eighth place.
8. Participated in regional sports competitions on behalf of the university and won first place or special awards.
9. Broke a sports record of the university.
10. Versatility Silver Medal: Students who have passed the National Civil Service Junior Examination (or examinations of an equivalent level), received a National Technician Skills Class B Certification, or obtained an excellent English proficiency result (refer to the English Proficiency Tests and CEF Table for Award/Medal Application issued by this university).

Article 6 Students who demonstrated the following achievements are to be recommended to apply for Yuan Ze Gold Medals:

1. Studies Gold Medal: Students with excellent academic performance at graduation and are recommended by the department to which they belong. A department (or a unit of an equivalent level) can recommend one student only.
2. Academic Gold Medal: Students who meet the following requirements:
3. Won first/second/third place in an international academic competition.
4. Won first place or a special award in a national academic competition.
5. Undergraduate or graduate students who have their study or research results published or accepted for publication by reputable domestic or foreign journals (Category A journals). A paper can only be used once for this application .
6. Activity Gold Medal: Students who once received an Activity Silver Medal and meet the following requirements:
7. Served as the person in charge of a club, and the club was evaluated as an excellent club during their tenure.
8. Received the first/second/third place of national awards because of outstanding activity performance and promoted the university’s reputation
9. Service Gold Medal: Student who have once received a Service Silver Medal and meet the following requirements:
10. Served as the person in charge of a club, which was deemed to be an excellent club during their tenure.
11. Served as a volunteer for over a year and was in charge of major intramural events, had outstanding performance, and is being recommended for the award by the Volunteer Selection Meetings.
12. Received first/second/third place in a national award in recognition of their outstanding service performance and promoted the university’s reputation.
13. Accomplishment Gold Medal: Students who won first place in an international or national talent competition.
14. Sports Gold Medal: Students who meet the following requirements and are verified by the Office of Physical Education:
15. Participated in an international sports competition and won first/second/third place or a special award.
16. Participated in a reputable national sports competition and won first/second/third place or a special award.
17. Broke a national sports record.

7. Versatility Gold Medal: Students who have passed the National Civil Service Senior Examination (or examinations of an equivalent level), received a National Technician Skills Class A Certification, or obtained an excellent English proficiency result (refer to the English Proficiency Tests and CEF Table for Award/Medal Application issued by this university).

Article 7 Students who meet the following requirements and are again eligible for a Gold Medal are to be recommended to apply for an Achievement Medal. Students who are only eligible for a Gold Medal are granted an award certificate without a prize.

1. Academic Achievement Award: Received two Academic Silver Medals or one Academic Gold Medal.
2. Activity Achievement Award: Received two Activity Silver Medals or one Activity Gold Medal.
3. Service Achievement Award: Received two Service Silver Medals or one Service Gold Medal.
4. Accomplishment Achievement Award: Received two Accomplishment Silver Medals or one Accomplishment Gold Medal.
5. Sports Achievement Award: Received two Sports Silver Medals or one Sports Gold Medal.
6. Versatility Achievement Award: Received two Versatility Silver Medals or one Versatility Gold Medal.

Article 8 The Office of Academic Affairs (Studies Medals), each college (Academic and Versatility Medals), Office of Physical Education (Sports Medals), and Office of Student Affairs (Activity, Service, and Accomplishment Medals) are responsible for the establishment of relevant guidelines and evaluation procedures. Such guidelines are verified by the Student Affairs Meetings. Applicants can submit supporting documents provided by themselves or relevant units (e.g., study or research results, activity records, scores of sports and talent competitions) to evaluation units. After the evaluation procedures are complete, the medal winners are to be announced by the Office of Student Affairs.

Article 9 An achievement result can only be used to apply for either the Gold or Silver Medal. Only one medal or award certificate is to be granted for an application with multiple results submitted. The Achievement Medals are limited to the graduates of the current year.

1. Gold and Silver Medals: The application must be filed in the first semester of each academic year. Only the achievement results from the previous academic year are certified. Graduates of the current year can use their achievement results from the first semester of the academic year in which they are to graduate for their award application in the second semester.
2. Achievement Medals: Graduates of the current year can file an application in the second semester of the academic year in which they are to graduate and attach their achievement results over the years as supporting documents.
3. The application of graduates of the current year are limited through the evaluation schedule. Achievement Medal winners can only be granted an award certificate without a prize.

Article 10 Students who meet the requirements of a General Reward can attach relevant supporting documents and file an application at an administrative or teaching unit. Following the approval of a chief supervisor, the results are to be listed in the students’ personal reward and Five Ways of Life records.

Article 11 The evaluation units are to prepare the award certificates. The Office of Student Affairs is to compile the list of medal winners, record their achievements, and announce them on the Yuan Ze Student Honor Roll. Medal Winners who are to graduate in the current year are to be awarded publicly at their graduation ceremony.

Winners of Achievement and Gold Medals are given a prize. The prize is distributed in a fixed proportion according to the total annual budget. The Gold Medals prize accounts for 60%, and that of the Achievement Medals accounts for 40%. The prize is divided equally among the winners. The winners of an Achievement Medal are granted up to NT$10,000 per person. Winners of a Gold Medal are granted up to NT$5,000 per person. The total allocated amount of the prize is appropriate for the various Medal rewards.

Article 12 Medal winners must cooperate with the operation of the unit in charge. They are obliged to demonstrate their award-worthy achievements at public activities.

Article 13 Medal winners who have provided counterfactuals or are under severe punishment are to be disqualified through the relevant review procedures.

Article 14 The guidelines and amendments herein are implemented following the approval of the School Affairs Meeting and reported to the Ministry of Education for reference.

**Yuan Ze University English Proficiency Tests and CEF Table for Award/Medal Application**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Cambridge Main Suite | BULATS | FLPT | | GEPT | Global English Test | CEFR | JLPT | TOEFL | | | TOEIC | New TOEIC | | CSEPT | | IELTS | **Yuan Ze University Student Rewarding Guidelines** |
| Total score of the three written tests | Speaking level | ITP | CBT | iBT | Listening test | Reading test | Level 1 | Level 2 |
|  |  |  | |  | A1 | A1  Breakthrough |  |  | | |  |  | |  | |  |  |
| Key  English Test (KET) | ALTE  Level 1 | 150 | S-1+ | Elementary | A2 | A2  Waystage | N5 | 390 and above | 90 and above | 29 and above | 350 and above | 110 and above | 115 and above | 170 | - - - | 3 and above |  |
| Preliminary English Test (PET) | ALTE  Level 2 | 195 | S-2 | Intermediate | B1 | B1  Threshold | N4 | 457 and above | 137 and above | 47 and above | 550 and above | 275 and above | 275 and above | 230 | 240 | 4 and above |  |
| First Certificate in English (FCE) | ALTE  Level 3 | 240 | S-2+ | High-intermediate | B2 | B2  Vantage | N3 | 527 and above | 197 and above | 71 and above | 750 and above | 400 and above | 385 and above | - - - | 330 | 5.5 and above | **Silver Medal** |
| Certificate in Advanced English (CAE) | ALTE  Level 4 | 315 | S-3  above | Advanced | C1 | C1  Effective Operational Proficiency | N2 | 560 and above | 220 and above | 83 and above | 880 and above | 490 and above | 455 and above | - - - | - - - | 6.5 and above | **Gold Medal** |
| Certificate of Proficiency in  English (CPE) | ALTE  Level 5 | --- | | Superior | C2 | C2  Mastery | N1 | 630 and above | 267 and above | 109 and above | 950 and above | --- | | --- | | 7.5 and above | **Gold Medal** |

Source: 1. National Development Initiatives Institute. **English Proficiency Tests and CEF Table.** <http://www.ndi.org.tw/GET/index_mn.htm>

2. National Central University English Proficiency Tests Score Conversion Table. http://in.ncu.edu.tw/~ncu7060/english/eng2.pdf

Note 1: Foreign students are not allowed to apply with the test results of their native language.

Note 2: If the graduation threshold of a department (class) is equivalent to the medal application threshold, applicants are to use a test result one level higher than the graduation threshold for Silver Medal applications and a test result two levels higher for Gold Medal applications. If the graduation threshold is the second highest proficiency level, applicants are to use a test result one level higher than the graduation threshold for Gold Medal applications.